



# MUSLIM UNIVERSITY OF MOROGORO

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## JOINING INSTRUCTIONS

This is important information for all selected students for Undergraduate Programs at the Muslim University of Morogoro [MUM]. This form **SHOULD NOT** be used as an Official Admission Letter.

### 1. Registration and Orientation

Registration and Orientation of new students will be held on from 21<sup>st</sup> October, 2023 at 8.30am and will end on 31<sup>st</sup> October, 2023 at 04.00pm. The venue will be **ICT Complex Block** for registration and **Assembly Hall** for Orientation.

### 2. Conditions for Admission:

You will have to meet the following conditions before being registered as a bonafide MUM Student.

#### A. Academic Credentials

##### i. Direct Entry Qualifications (Form 6 graduates):

Students selected under this scheme should possess at least four passes at O'Level Examinations and two principal passes at A'Level Examinations related to the program selected accumulating to 4.0 points. For those selected in Education Degrees, their A'Level passes should be in teaching subjects.

##### ii. Equivalent Entry Qualifications (Diploma holders):

Students selected under this scheme are required to bring **the original academic certificate(s)** which prove that they possess at least four passes at O'Level examination (or its equivalent) and graduated Diploma Level **NTA 6** of **GPA** not less than **3.0** related to the program selected. For those selected in Education Degrees; their Diplomas should have two passes of teaching subjects.

#### B. Necessary Documents/Attachments:

Students are required to bring (1) Admission Letter, (2) original and copy of Form Four certificate, (3) original and copy of Form Six or Diploma certificate/result slip, (4) original and copy birth certificate, (5) one ream of paper, (6) a release letter from your employer for all who are employed (if necessary) and (7) Dully filled MUM Medical Examination Reports form from a registered Doctor (Copy of the Medical Form is available in our website for downloading).

#### C. Students' Conduct

##### i. Dress Code.

MUM observes an Islamic code of dress. There are no uniforms; however students are required to wear self-respecting dresses. Tight, Decorated, transparent or any anti-Islamic dresses are strictly prohibited for both men and women.

## **ii. General Conduct.**

As a student of MUM you will be required to be diligent and exemplary at all times and observe institutional Code of Conduct based on Islamic Moral values. Any antisocial behavior is not tolerated in the Muslim University of Morogoro. Please obtain your copy of Students' Code of Conduct through our website or the office of Dean of Students once you complete registration.

## **D. University Fees.**

All students should pay at least half of their semester fee before registration as indicated in the fee structure below. All payments of **Tuition Fee** and **Accommodation** should be done through **CRDB** Account. **ALL OTHER Costs** (Registration fee, Identity Card fee, Graduation fees, Students' union fee, Field/Practical Training Fee and TCU Quality assurance fee) should be done through **NBC** Account. NOTE: Payment of cash will **NOT** be **ACCEPTED**.

### **i. Tuition Fee and Hostel/Accommodation Payment Account:**

Bank Name: **CRDB**  
Account Name: **REGISTERED TRUST OF MUSLIM DEVELOPMENT  
(MUSLIM UNIVERSITY OF MOROGORO)**  
Account Number: **01J1013380601**

### **ii. Other University Costs Payment Account:**

Bank Name: **NBC**  
Account Name: **MUSLIM UNIVERSITY OF MOROGORO**  
Account Number: **026103006147**

## **3. Hostel Accommodation:**

Offer of residence at the campus will be based on availability of rooms and on the following priority:

(i) Disabled students (ii) Foreign students (iii) Female Students. MUM requires all female students to stay on campus except for special cases. Rooms shall be allocated only to those students who can show proof of payment through the bank.

## **4. Equipment for students' personal use:**

MUM strongly recommends student(s) to purchase their own books for their respective programs as prescribed by program lecturers, such as;

- (i). An English language dictionary, and/or any other appropriate dictionary for those who take languages eg; Kiswahili, Arabic, French, etc.
- (ii). Laptops [not desktop computers] for accessing study materials on the internet. Wireless internet is available at MUM Campus for free, and there is a large corpus of electronic books online for everyone.
- (iii). Digital Camera (for Bachelor degree of Mass Communication students).
- (iv). Students are required to come with one ream of paper and deposit it with the finance department.

Students are **NOT** allowed to come with: (i) T.V (ii) Radio/Radio Cassette (iii) Cooker, (iv) Electric heater.

## 5. Fee Structure

### A. Faculties of Arts & Humanities/Business Studies/Law & Sharia'h and Islamic Studies

#### Direct University Costs (Payable to the University by Student/ Student's Sponsor)

Tanzanian Students (TAS)				
	Year 1	Year 2	Year 3	Year 4
Tuition Fees	1,200,000	1,200,000	1,200,000	1,200,000
University Accommodation	300,000	300,000	300,000	300,000
Registration Fee	50,000			
Graduation fees			40,000	40,000
Field/Practical Training Fee	50,000	50,000	50,000	50,000
TCU - Quality Control	20,000	20,000	20,000	20,000
Identity Card	5,000			
Students' union fee	5,000	5,000	5,000	5,000
<b>Total</b>	<b>1,630,000</b>	<b>1,575,000</b>	<b>1,615,000</b>	<b>1,615,000</b>

### B. Faculty of Science

#### Direct University Costs (Payable to the University by Student/ Student's Sponsor)

Tanzanian Students (TAS)			
	Year 1	Year 2	Year 3
Tuition Fees	1,300,000	1,300,000	1,300,000
Faculty requirement	120,000	120,000	120,000
University Accommodation	300,000	300,000	300,000
Field/Practical Training fee	50,000	50,000	
Admission/registration Fee	50,000		
Graduation fees			40,000
TCU - Quality Control	20,000	20,000	20,000
Identity Card	5,000		
Students' union fee	5,000	5,000	5,000
<b>Total</b>	<b>1,850,000</b>	<b>1,795,000</b>	<b>1,785,000</b>

<b>NHIF Contribution</b>	<b>50,400</b>	<b>50,400</b>	<b>50,400</b>
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\* NHIF payments for A and B above shall be done using **Control number** generated during registration session.

#### Direct Students Costs (Payable Directly to Students by his/her Sponsor)

Tanzanian Students (TAS)				
	Year 1	Year 2	Year 3	Year 4
Meals	1,800,000	1,800,000	1,800,000	1,800,000
Books & Stationary	200,000	200,000	200,000	200,000
Field Expenses/Transportation	620,000	620,000	620,000	620,000
Personal Care & Miscellaneous Expenses*	250,000	250,000	250,000	250,000
<b>Total</b>	<b>2,870,000</b>	<b>2,870,000</b>	<b>2,870,000</b>	<b>2,870,000</b>

**NOTE:** Year 4 is for students pursuing Bachelor of Laws with Shariah program.

I wish you all the best in your academic career at MUM.



Prof. Hamza M. Njozi  
Deputy Vice Chancellor (Academic)

